**Equal Opportunities**

*The Habbit factory wants to meet the aims and commitments set out in our Equality policy. This includes not discriminating under the Equality Act 2010, and building an accurate picture of the makeup of the workforce in encouraging equality and diversity.*

*Filling in this form is voluntary, but it would help ensure our policy is carried out if you could complete the following details so that we can monitor applications throughout the employment process. Please be assured that any information you provide will be anonymised and processed separately from your application so that it does not form part of the selection process.*

*The options in this form are based on those used by Arts Council England for reporting. We understand that these categories are not comprehensive and you can also choose to self-describe or not to answer.*

*Please return the completed form in a separate email to hello@thehabbitfactory.org, marked ‘confidential’*

**Please indicate your answers by underlining one per question**

**Gender** Female (including trans women) Male (including trans men)

 Non-binary (e.g. Androgyne) Prefer not to say

If you prefer to use another term, please specify here:

**Is your gender identity different to the sex you were assumed to be at birth?**

Yes No Prefer not to say

**Age**  0-19 20-34 35-49 50-64 65+

Prefer not to say

**How would you describe your ethnicity?**

Please tick the group which best fits how you would describe yourself:

***Asian/Asian British***

Bangladeshi Chinese Indian Pakistani

Any other Asian background, please write in:

***Black/ African/ Caribbean/ Black British***

African Caribbean

Any other Black/African/Caribbean background, please write in:

***Mixed/multiple ethnic groups***

White and Asian White and Black African White and Black Caribbean

Any other mixed background, please write in:

***White***

British English Gypsy or Irish Traveller Irish

Northern Irish Scottish Welsh Other white background, please write in:

***Other ethnic group***

Arab Latin American Any other ethnic group, please write in:

Prefer not to say

**Do you identify as a deaf or disabled person, or have a long-term health condition?**

Yes No Prefer not to say

**Do you identify as neurodivergent?**

Yes No Prefer not to say

The information in this form is for monitoring purposes only. If you believe you need a ‘reasonable adjustment’, please contact us separately to discuss this.

**How do you describe your sexual orientation?**

Bisexual Gay man Gay woman/Lesbian

Heterosexual/Straight Queer Prefer not to say

If you prefer to use another term, please specify here:

**Socio-Economic Background – What was the occupation of the main income earner in your household when you were 14 years old?**

**Modern Professional** e.g. teacher/lecturer, nurse, physiotherapist, social worker, welfare officer, actor, artist, musician, police officer (sergeant or above) software designer

**Clerical and intermediate Occupations** e.g. secretary, personal assistant, clerical worker, call centre agent, nursing auxiliary, nursery nurse

**Senior Managers and Administrators** usually responsible for planning, organising and co-ordinating work for finance such as finance managers, chief executives

**Technical and Craft occupations** e.g. motor mechanic, fitter, inspector, plumber, printer, toolmaker, electrician, gardener, train driver

**Semi-routine Manual and Service Occupations** e.g. postal worker, machine operative, security guard, caretaker, farm worker, catering assistant, receptionist, sales assistant

**Routine Manual and Service Occupations** e.g. HGV driver, van driver, cleaner, porter, packer, sewing machinist, messenger, labourer, waiter, bar staff

**Middle or Junior managers** e.g. office manager, retail manager, bank manager, restaurant manager, warehouse manager, publican

**Traditional Professional** e.g. solicitor, accountant, medical practitioner, scientist, civil mechanical engineer

**Short term unemployed** – a year or less

**Long term unemployed** – more than a year

**Retired**

**Not applicable**

**Prefer not to say**